

NORLINA CHRISTIAN SCHOOL PARENT/STUDENT HANDBOOK VERSION 2014 REV. 2

Mission statement

Norlina Christian School (NCS) is a community Christian school assisting families by providing excellence in academics, while instilling Biblical principles in students' lives that they might impact their society for Christ. NCS biblically serves a five (5) county area as a Christian educational facility. We are sincerely committed to providing a high quality Christian alternative for the educational, social and emotional needs of students in these communities.

Doctrinal Statement

- ◆ We believe in the verbal inspiration, inerrancy, and authority of the Scriptures as found in the original Hebrew, Greek, and Aramaic text. (2 Tim. 3:16; 2 Pet. 20, 21)
- ◆ We believe that man was created in the image and likeness of God, but voluntarily fell from his sinless state. As the result, all men are sinners and hopelessly sinful in themselves, apart from grace of God. (Gen. 1:27, 9:6; Rom. 5:12, 3:23; Eph. 2:1)
- ◆ We believe the Godhead exists eternally in three persons: God the Father, God the Son, God the Holy Spirit, and these three are one God. (Gen. 1:1, John 10:24, 4:24; Deut. 6:4)
- ◆ We believe the eternal Son of God became incarnate in the Lord Jesus Christ, was conceived by the Holy Spirit, was born of the Virgin Mary, and is both true God and true man, apart from sin. (John 1:1, 14, 18; Matt. 1:21-23; 1 John 5:20)
- ◆ We believe salvation is received by grace alone through faith in the substitutionary death of the Lord Jesus Christ, that for our sins, He died and was resurrected for our justification. (1 Pet. 3:18; 1 Cor. 5:1-4; Acts 4:12; Eph. 2:8,9; Rom. 1:16)
- ◆ We believe that every true believer, born of the Spirit can have full assurance of salvation and is eternally secure in Christ. (John 3:5-6; 1 John 5:12, 13; John 10:28, 29)
- ◆ We believe that every believer is called to a holy life of service and should belong to a bible-believing local church for fellowship and for the spreading of the Gospel to every creature at home and around the world. (1 Pet. 1:15, 16; Matt. 28:19, 20)
- ◆ We believe in the imminent return of the Lord, the rapture of the saved, which is the blessed hope of the church. (Titus 2:13; 1 Thess. 1:10, 4:13-18; Rom. 3:10)
- ◆ We believe in the everlasting conscious blessedness of the saved and the everlasting punishment of the lost. (Rev. 20:1-6; Matt. 25:46)

ADMISSIONS AND FINANCES

Admissions

1. Submit a completed application. Include with the application previous report cards and testing records when applicable.
2. Submit immunization dates showing inoculations for DPT, tetanus, measles, rubella, polio, and HIB.
3. A recommendation will be requested from your pastor.
4. May be required to attend a satisfactory interview with the administrator and/or principal, both parents, and student (in grades K-4 through 12th).
5. Student and parents must agree with the school's philosophy and abide by the established procedures of the school.

Each applicant is accepted on a six-week trial basis. A Statement of Cooperation is required to be signed annually by all students and parents. No student will be admitted or allowed to remain at NCS who does not agree and cooperate with the overall purpose and program.

Re-enrollment

From February 1 through February 15th, students attending NCS will be given the opportunity to ensure their continued enrollment for the next school year. Currently enrolled students, who re-enroll after February 15th, may be placed on a waiting list. Your school account must be current in order to re-enroll.

Withdrawals and Dismissals

The office of NCS must be notified *in writing*, regarding the withdrawal of any student. Tuition will be prorated based on a 9 month school year and the student's account adjusted accordingly. No fees or incidental charges are prorated, nor are they refundable. Official records will be released to the new school upon receipt of a signed Student Record Release from the new school, when all bills are paid and all books and materials returned.

A student will be dismissed from school when he or she is found to be out of harmony with the rules and policies of the school. Students who are dismissed from NCS will not be considered for re-enrollment until the following school year.

FINANCIAL INFORMATION

Tuition may be paid in one payment, Ten-Month Plan (payments begin August 5th through May 5th) or with a 12 month Plan (payments begin June 5th through May 5th). Payments may be made by MasterCard or Visa, cash, check, or money order.

If paid in full by June 5 or through the Pre-Paid Plan, 5% will be deducted from tuition. If enrollment is after June 5, but prior to the first day of school, the 5% discount will be deducted only if the full payment is made at the time of enrollment.

Monthly payments must be in the Business Office no later than the 5th calendar day of each month. If payment has not been received by the 15th, a late fee of \$35 will be added to your account. If in the event your account becomes 30 days past due, your child will not be allowed in class until the account is brought current. The final grade report and/or diploma of the school term will not be released until the account is paid in full.

Should a student transfer before the end of the school year, tuition is prorated based on a 9 month school year. Tuition will not be prorated after the 6th month of school. No fees or incidental charges are prorated nor are they refundable.

Insufficient Funds/Returned Checks

There will be a charge of \$35 assessed for each check returned to NCS for insufficient funds. The check will not be reprocessed. If this occurs, you are asked to cover the check with cash, certified check, or money order. An ISF check could result in refusal to accept personal checks for future payments.

ACADEMIC INFORMATION

Assignments

Class work

All work must be clear and legible. A teacher may refuse to accept any work, which does not meet these two standards. Written work in every class (all grades) is subject to being checked for spelling and grammar. Work may be graded on both content and grammar. In Grades K5 through 8th, classroom work will be sent home weekly for parent perusal.

Homework

1. All students are encouraged to keep an assignment notebook.
2. All homework has the same written requirements as class work. Failure to complete and return homework is serious. Parent concern and cooperation is requested in this area. Students may earn a "0" if homework is not completed and turned in.
3. When a student is absent on the day an assignment is to be turned in, but was present on the day the assignment was made, the student will be expected to turn the material in when he/she returns to school. If the absence is excused, the time allowed to turn the work in is equal to the number of days absent.
4. Homework is given on a regular basis and the time required to complete it may vary with the material or the student. Homework will not be given just for the sake of "busy work."
5. Parents may call the school office by 9:00 AM to request their child's teacher prepare a homework packet for their sick child to complete. It may be picked between 11:00 AM and 3:00 PM.

Bible teaching/Chapel

Since ours is a Christian school, daily Bible teaching is an integral part of the education offered. A person is not truly educated until he understands God's Word. We strive not only to teach the facts and principles of the Bible, but also to apply those teachings to life.

An assembly for a daily devotion is held each day for students. Inspirational chapel services are held weekly, during this time the students learn and sing hymns and choruses, hear testimonies and character building messages from the Word of God. Parents are invited to worship with us at chapel services. Chapel will be on Wednesday mornings at 8:15 AM.

Honors and Awards

Lists of academic honor students are published to give each child an incentive to excel and to afford the ones who earned it, the honor and praise they deserve.

At the award's presentation, students are presented with certificates and trophies in recognition of their athletic skills, attendance, scholarship, citizenship, improvement, and Christian Character.

Parent-Teacher Conferences

A conference may be scheduled at any time if requested by parents or teachers. Please send a note or call the office to arrange a time. Teachers will be happy to talk to you by telephone if you will call the office and leave your number for a return call, or send a note by your child. All notes to teachers must be in a sealed envelope. Teachers may ask you to come in to discuss the progress of your child. This can be a valuable time for both parents and teachers.

Promotion Policy

Students who fail more than one core course will be required to complete summer course work in order to be eligible for promotion to the next grade level.

Students who fail two subjects will not be eligible for promotion to the next grade level.

Report Cards and Progress Reports

The purpose of our report system is to give parents and students an indication of the progress or lack of progress which is being made. NCS has a nine-week grading period. At the end of the first and second three-week grading period a progress report will be sent home. At nine (9) weeks, a formal report card is issued.

Parents are encouraged to make an appointment with teachers through the school office if they have any questions about the student's work or about grades received on progress reports. Sometimes it is necessary for teachers to request an appointment with the parents and we ask your cooperation in this matter.

Teachers will notify parents as soon as possible if problems exist.

Grading Scale

A	93 – 100
B	85 – 92
C	77 – 84
D	70 – 76
F	Below 70

Testing

Students new to NCS who will be in Grades 1-5 will be evaluated and may be required to take a placement test.

NCS has a detailed program of testing to measure the students' abilities and progress in reading, math, and language using annual achievement tests. Presently, NCS administers the Terra Nova Test in late spring each year for Grades 1 through 8.

Awards and Honors

Academic Awards

- ◆ Principal's List – A 93 or above in each course in all quarters.
- ◆ “A” Honor Roll – a student has made a grade of 93 or better in each course – recognized every quarter and at the awards ceremony at the end of the year.
- ◆ A/B Honor Roll – a student has made a grade of 85 or better in their yearly final average and in each course.

Class Awards (Other)

- ◆ Departmental Awards – Each department will recognize high achievers in their various areas.
- ◆ Christian Citizenship – one or two students from each grade are usually chosen (often one girl and one boy) to recognize their helpful, courteous attitudes in dealing with peers and teachers – this award is given at the end of year ceremonies.
- ◆ Perfect Attendance – an award given at the end of the year ceremonies, or graduation, which recognizes attendance every day in every class.

ACSI Competitions

Spelling Bee – (Grades 5-8) the district bee selects the top four students to continue to the Southeast Regional Bee. Medals, ribbons, and certificates are awarded. There is a National Spelling Bee in Washington, DC.

Math Olympics – (Grades 3-8) arithmetic computation and mathematical reasoning testing allows students from area Christian schools a chance to hone their math skills. Medallions, ribbons, and certificates are presented.

Science Fair – (Grades 6-8) students will display exhibits that demonstrate a scientific principle or show original research and creativity of a scientific problem with supporting data. A project includes systematic observations derived from the use of the scientific method. It is expected that each project is the work of the participating student. Rules of the International Science and Engineering Fair will be followed.

Exams

Examinations are administered in all classes for grades 4-8

Student Incentive-Examinations

1. A student at the end of a particular semester who has an “A” average in a course may be exempted from taking the final examination in that course.
2. A student who qualifies to be exempted from taking an examination may choose to take the examination.

Guidance

In attempting to meet the divergent needs of our students, NCS teachers, with the cooperative effort of parents and students, will seek to accomplish the following:

Academic Guidance

1. To determine what level of performance should be expected of the student;
2. To assess his readiness for a new learning experience;
3. To enable the student and his teachers to determine whether or not the student is making satisfactory progress;
4. To enable the student and teachers to identify, diagnose, and treat learning problems; and
5. To identify exceptional students and thus attempt to accommodate them. The Terra Nova Test is used at NCS.

ATTENDANCE AND TARDY POLICIES

Attendance Requirements

Attendance at Norlina Christian School is a privilege that we encourage our youth to appreciate. There is no substitute for the uninterrupted personal contact between teachers and students in the classroom environment where the teachers carefully plan learning experiences. Even though students must make up class work missed because of absence, they may never be able to replace the educational, cultural, and social contacts they would have experienced through face-to-face instruction and class participation. Students with good attendance generally achieve higher levels of learning than those with poor attendance.

Absences caused by student's participation in school-sponsored activities will not be counted as absences.

There are several other reasons that can be considered for an excused absence. These may include attendance at a Christian retreat, educational travel, court proceedings, immediate demands of the home, and other special situations. The time allowed to complete the work is equal to the number of days absent. The calendar begins on the first day the student returns to school. The administration will make the final decision as to whether the absence is excused or unexcused.

Early Dismissal

A student will be allowed to leave school early when a note signed by a parent is sent to the school on the day he is to leave early, or when a parent comes in to the office to sign the student out. All students who leave campus for part of a day must sign out in the office. Upon return, they must sign in. Absences from class will follow the "Attendance Requirement" guidelines to determine excused or unexcused status.

Excessive Absences

A student may not be promoted if absent more than 20 days during a school year, unless a verification of extended illness or injury is provided to the school by a doctor and accepted by the administrative team after review.

Excessive Class Absences

A student may not pass a class if absent more than 20 days, unless a verification of extended illness or injury is provided to the provided to the school by a doctor and accepted by the administrative team after review.

Penalties for Unexcused Tardies (per semester)

Five unexcused tardies in one semester will result in a mandatory meeting with the Administrator and the parents. Each tardy after **5** will result in a \$10.00 fine being charged to the parents.

.

Work Missed

Excused

Work missed during an excused absence or tardy is expected to be completed. The time allowed to complete the work for an excused tardy is one day. The time allowed to complete the work for absences is equal to the number of days absent. The calendar will begin the day the student returns to school.

Unexcused

For an unexcused absence, students automatically earn a grade of zero for each assignment missed. Scores on make-up tests are decreased 10 points.

CONDUCT AND DISCIPLINE

Pledge of Conduct

A pledge of conduct is required of all NCS students in grades 5-8. This standard and accompanying pledge are not designed to usurp any parental authority or influence, but to set some behavioral standards, which reflect Christian principles – both during and after school hours. Please consider this pledge seriously. The pledge will have to be signed each year.

Specific guidelines and standards have been established for students for NCS. The students are taught moral and ethical principles based upon the Word of God. Standards are established in order to encourage the application of these values into the individual's behavior. Additionally, students from NCS represent the school to their families and friends and, therefore, should reflect Christian character traits being taught here.

At orientation this pledge will be discussed with parents. At that time, parents will be asked to sign the pledge. During a special time of instruction at the start of school, students will have explained to them the responsibility placed upon them to conduct themselves according to the standards of NCS. At that time, they will be given the opportunity to sign the pledge. If students or parents do not feel that they can sign the pledge, they will not be allowed to continue at NCS.

Student Pledge:

As a student at NCS, I pledge that at school and away, I will be honest, courteous, and respectful of authority. I will practice sexual abstinence. I agree that homosexuality is a sinful lifestyle. I will not use tobacco products, alcohol, drugs, (except as prescribed by a physician), or abuse other similar substances. I will not cheat, swear, or use indecent language. I will dress and act in a decent and respectful manner. I realize that failure to uphold these standards, at school or away, may be grounds for expulsion. Additionally, I agree to support the decision and policies of the teachers and school administration and will strive to speak positively about my school.

Parent Pledge:

I agree with the above Code of Conduct and will require consistent behavior from my child in accordance with these standards. My signature below indicates my support of your discipline policy.

Corrective Discipline

Order is necessary in any school to maintain control and to effectively teach. Self-discipline and respect for authority are certain standards of conduct and maintained at NCS.

Students are expected to comply with the standards and regulations of the school. They are encouraged to use “Yes Sir” or “Yes Ma’am” when conversing with a teacher or other adult. Courtesy and respect for fellow students are also expected. A student who does not respond to corrective discipline and who displays an attitude which is consistently out of harmony with the spirit of the school will be considered for dismissal.

Student’s and Parent’s Response to Discipline

If there is a question concerning discipline, the following graduated procedure should be used:

1. The student speaks to the teacher privately. He explains respectfully that he is either not guilty or that there were extenuating circumstances.
2. If the problem is still not resolved, the student discusses the problem with his or her parents. The parents may choose to discuss the problem with the teacher by telephone, conference, or letter.
3. If unresolved, the parent’s written explanation of the problem will be forwarded by the teacher to the school administrator until a resolution is made. The parent is notified of the progress at each level. The administrator will have the final authority.

Discipline Notices

The purpose of Discipline Notices is to point out to the student and parent the need to maintain order in the school. Discipline Notices will be utilized for students in all grades. The second time a student is sent to the office because of discipline problems, the 1st discipline notice will be issued.

The following are the consequences for each Discipline Notice issued:

- 1st Notice note to parent
- 2nd Notice mandatory parent conference
- 3rd Notice 1-2 days suspension
- 4th Notice 2-3 days suspension
 With mandatory parent-teacher conference
- 5th Notice 3-5 days suspension
 With letter to parent by mail
- 6th Notice expulsion

This sequence is a general guideline only. The Administration reserves the right to handle each instance based on its own merits and administer disciplinary measures accordingly.

Discipline notices may be issued for any of the following reasons. This list is **not** exhaustive.

Chapel misconduct	Hall pass violation
Class disruption	Horseplay
Lack of class responsibility	Gum, food, drink in building
Disobedience/disrespect/sassiness	Leaving class without permission
Dress code violation	Profanity
Fighting	Misuse or defacing school property
Kissing, holding hands, etc.	Student disrespect to student

Possession of inappropriate items (magazines, tapes, cell phones, CD players, laser pointers, trading cards, electronic games, etc.)

The following infractions are of the more serious nature and could result in probation or expulsion. This list is **not** exhaustive:

Bullying
Cheating
Plagiarism
Possession of drugs or alcohol (on or off campus)
Substance abuse
Lying
Theft or vandalism
Weapons possession
Pornography
Skipping class/leaving school without permission
Smoking or use of other tobacco products

Expulsion

The decision to expel any student is made upon the consideration of the School Administration. A student may be dismissed:

1. If the parents do not cooperate with the school;
2. If the Pledge of Conduct and Statement of Cooperation, which each middle school student and parent signed as part of the enrollment, is broken;
3. When six Discipline Notices have accumulated.
4. If the absence or tardy policy is abused.

Probationary Status

Probation is a means whereby the administration advises the student, parent and teachers that a serious problem has developed which bears scrutiny on a day-to-day basis. Probation is assigned by the principal or administrator.

A student may be placed on academic probation or disciplinary probation when he/she is having difficulty adhering to class rules, school rules or commits one of the more serious infractions listed previously. Disciplinary probation may be assigned at any time for the amount of time required to correct the problem. The details of the disciplinary probation are spelled out in a conference with the student and parents and on a “Disciplinary Probation” form that is to be signed by all parties and kept on file. The student will not be allowed to participate in any school sponsored event for the duration of the probation. Any student on disciplinary probation committing any infraction of NCS rules and regulations may be immediately expelled. The probation is subject to periodic review, which may be requested by the parent or student. The probation may be extended or removed at any time by the administration.

NCS Cell Phone , Music and Media Policy

No cell phones, music players, electronic devices or games are allowed at school by students.

Plagiarism Policy

First offense, 3 day suspension, with a mandatory meeting with parents, 2nd offense, expulsion.

DRESS CODE

The following guidelines for male and female students have been prepared in the interest of good grooming and Christian modesty. The dress code for Norlina Christian School is in effect when a student is on campus during the school day and at all Norlina Christian School sponsored activities unless otherwise noted. When a student is observed by a teacher or staff to be in violation of the following code, the parents or legal guardian will be called and the student will be sent home to make any needed alterations. If it is impossible for the student to go home to change, he or she will be held out of class for the remainder of the day. The student’s grade for each class will reflect his or her absence. Repeated offenses may indicate an issue of direct disobedience. Such students could be subject to disciplinary action from detention to dismissal. Parents or guardians are urged to supervise their child’s dress on a daily basis. If a student is judged in non-compliance, complaints, or arguments based on what other students wear or how they appear will not be applicable. It is the student and his or her parents or guardians who are responsible for proper dress consistent with the spirit and the word of the dress code. Norlina Christian School reserves the right to determine the acceptability of clothing and hairstyles. Students not adhering to the dress code cannot attend

class or school activities until acceptable attire has been provided. Questions concerning the dress code should be addressed to the principal /administrator.

Boys

Boys should always present a neat and well-kept appearance. Hair should be above the ears and collar. Boys must wear neat, full length khaki navy blue or khaki brown pants. Oversized pants are not permitted. Shirts can be any color polo (full sleeve or half sleeve). Except for the top button, all shirts must remain buttoned. Knit sweaters may be worn over the polo shirts. All clothing should be in good repair with no holes or frayed hems. No unnatural hair coloring or tattoos are permitted. Sunglasses, hats and hoods may not be worn indoors. They may be worn outside during PE. No flip flops, sandals, clogs or open toed shoes are allowed. The administration reserves the right to determine the appropriateness of all dress.

Girls

Girls should always present a neat and modest appearance. Girls must wear neat, full length, *relaxed fitted* khaki navy blue or khaki brown pants. Girls may also wear khaki navy blue or khaki brown skirts. Hem length is to be no higher than two inches above the knee. Shirts can be any color polo (full sleeve or half sleeve). Any clothing which is worn *too tightly*, or does not have sufficient weight is unacceptable. All button-type shirts, blouses, and dresses must be buttoned except for the top button. Knit sweaters may be worn over the polo shirts. All clothing should be in good repair with no holes or frayed hems. No unnatural hair coloring or tattoos are permitted. No more than two earrings per ear may be worn. Sunglasses, hats and hoods may not be worn indoors. They may be worn outside during PE. No flip flops, sandals, clogs or open toed shoes are allowed. The administration reserves the right to determine the appropriateness of all dress.

K4-K5

Students should be neat and modest in their appearance.

Casual Friday

Students may wear jeans (no holes, frayed hems or ill-fitting) with Norlina Christian School T-shirts or any Christian T-shirt. We generally place orders for NCS shirts during the school term.

MISCELLANEOUS INFORMATION (ALPHABETICAL)

After-School Supervision

Students must be under the supervision of an adult when at school.

Building and Grounds

All school property was provided through the sacrificial gifts and labor of many parents and friends, and belongs to the Lord. He gave it to us to use for Him. Realizing this, it is of utmost importance that we work together to keep the property in good condition. All students should observe the following rules:

1. Pick up trash and place it in trash cans.
2. Protect the shrubbery and lawn.
3. Help keep the property in good repair by never defacing or damaging it; report anything that is broken or lost.
4. Students are not to be in locker rooms or gymnasium without permission.
5. Students who willfully damage, deface, or destroy school property will face appropriate disciplinary action.

Communication with Students

Lunches, homework, books, and other items should be left with the office to be delivered to your child. If you need to send a message to your child during school, please call the office and a message will be delivered to your child. Except for emergencies we **DO NOT** call students to the phone. A message may be given to a student to call a parent during a convenient break (i.e., lunch).

Events

- ◆ Awards Day – a day set aside to honor the recipients of the various awards and honors accumulated during the year, usually held for all students except seniors on the last day of school.
- ◆ Christmas Concert – to provide an evening of worship and entertainment by performing songs learned in music class. Usually done the first week of December.
- ◆ Christmas Program – to provide an evening of worship and entertainment.
- ◆ K-5 Graduation – a celebration of entrance into elementary school.
- ◆ Science Fair – to give public recognition to middle school students for their scientific work.
- ◆ Spiritual Emphasis Week – a dynamic week of worship and focus on a particular topic.
- ◆ Spirit Week – a week of fun activities and sometimes wacky dress designed to build school spirit and instill unity.

Fire Drills

Fire drills are held monthly. When the signal is given, all class activities must cease and students must exit promptly. A fire drill chart is posted in each room. Observe the following rules:

1. Walk quickly in a single line, but do not run or push.
2. No talking in or out of the building. Listen for the teacher's directions.
3. The last person out of the classroom should turn off the lights, close windows, and close the door.

Illness

If your child becomes ill or injured at school, you will be notified immediately. An emergency card is filled out by each parent naming your physician and an alternative adult to call should we be unable to reach you. Every effort will be made to reach parents/guardians of students who are ill or injured and in need of emergency care. You are asked to complete an emergency form, which will release the school of any legal responsibilities and, at the same time, give permission to us, in your absence, to obtain medical treatment for your child in case of an emergency. Students who leave school due to illness must be signed out in the office. A student, who has been ill at home, should not return until he/she **has been free of fever for 24 hours.**

Immunization and Records

It is required by law that we have a record of immunizations for each child. These immunizations should be taken care of through your physician or the local health department. No child will be admitted to class until the school receives a complete record of immunizations. These records are typically included in the records for transfer students.

The State of North Carolina requires the following immunizations:

- ◆ 5 DPT (if the fourth dose was administered on or after the fourth birthday, the fifth dose not required.)
- ◆ 4 Polio
- ◆ 2 MMR
- ◆ 4 Hib (persons born before October 1, 1988 are not required to be vaccinated against Hib)
- ◆ 3 Hepatitis B (persons born before July 1, 1994 are not required to receive the Hepatitis B vaccine.)

The dates (month, day, and year) are now required by the state with the last DPT and Polio on or after the fourth birthday

Lockers

Each student 6th - 8th grade is assigned a locker. Each student is responsible for keeping his/her assigned locker clean and neat, inside and out. Any locker malfunction should be reported to the school office. Students should not keep money or other valuables in their lockers. Students are not allowed to change or share lockers. School personnel will conduct periodic inspections of all lockers. *Students are not allowed to go to their lockers for forgotten books during class.*

Loitering

Loitering, during and after school hours, anywhere on campus is not allowed. Ball fields, parking lot, and any inside area not supervised by an adult are off-limits. Special permission forms may be obtained for a student waiting for a sibling involved in an after school event.

Matthew 18 Principles

Students at NCS should strive to implement discipline by the Matthew 18 principle, which states:

- If another believer offends you, go and tell him his offense privately. Don't share it with others. (Matthew 18:15)
- If he will not heed, take one or two persons with you to establish every word before witnesses. (Matthew 18:16)
- If he refuses to make amends, explain the situation to the person who is in authority over you. (Matthew 18:17a)
- If his restitution is not forthcoming, the necessary disciplinary action will be taken in accordance with established disciplinary policies. (Matthew 18:17b)

Students are encouraged to consider the offenses of fellow students as indicated above. Since students are under the authority of their parents, the parents will be notified whenever a staff member becomes aware of a student offense.

Pledges

Pledge to the Bible

“I pledge allegiance to the Bible, God’s Holy Word; I will make it a lamp unto my feet, a light unto my path, and hide its words in my heart that I may not sin against God.”

Pledge to the Christian Flag

“I pledge allegiance to the Christian Flag and to the Savior for whose kingdom it stands, one Savior crucified, risen and coming again, with life and liberty for all who believe.”

Pledge to the American Flag

“I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nations, under God, indivisible, with liberty and justice for all.”

School Trips

The same standards of conduct and dress required of students at school are also required of students on school-sponsored activities. However, the required dress for special events will be announced prior to the date of the event.

TEXTBOOK SELECTION

It is the policy of NCS to hold all curriculum materials against the Bible, the Word of God, for measurement. Historical facts are reported as such, and all opinion/interpretation/editorializing must stand the scrutiny of God and His Word. All teachers realize that there is no infallible curriculum material, and as such, they must use discretion at all times in the utilization of such material. It has never been the practice of NCS to support or perpetuate any principles not set forth in the Bible. Therefore, information and principles in compliance with the Bible are taught, and such things, which conflict with Scripture, are challenged and designated as error.

Timely Arrival and Departure

Students on campus must be supervised at all times. Students may be dropped off on campus at 7:30 a.m. Teachers will be on duty at this time. The school is not responsible for students on campus prior to 7:30 a.m. Student, who must remain on campus after 3:15 p.m., must be supervised. If they are not involved in school-sponsored/supervised activities, they must be picked up by 3:15 PM.

Visits on Campus

All parents and student visitors are welcome but are asked to register with the School Office upon arrival.

Guests should show respect for our school by complying with NCS dress code. All guests are asked to refrain from smoking while on campus.

Classroom Visits

All parents are more than welcome to visit during the school day. It is strongly requested, however, that you not visit the school unless you have specific school business or an appointment with a teacher. This will help our school run more effectively with a minimum of unnecessary interruptions. Under no circumstances should a parent just pop in on a teacher without an appointment. Appointments with the teachers may be scheduled through the office.

Should you need to make an appointment with the teacher, please call the office or send a note to that teacher as to the time you prefer. The teacher will verify that appointment and if a conflict should arise, he/she will be more than happy to work with you. Any written correspondence with a teacher should be sealed in an envelope.

Weather (Inclement)

Decisions concerning the closing of school, due to inclement weather or other emergency situations, will be made by the Administrator, or designee, and will be announced through the following means:

Radio station South Hill Radio 101.9

TV station WRAL CHANNEL 5 / WRAL.com

****Please check your email for delays and/or cancellations also****

****** PLEASE CHECK THE SCHOOL WEBSITE AT www.norlinachristianschool.com
FOR THE LATEST UPDATES***

Please do not call teachers or administration for information.
Information concerning unscheduled early dismissals will be announced through the same means stated above.

ARE YOU SAVED?

Your joy or your sorrow for all eternity will depend upon it. Above everything else, you need salvation. Consider this:

You are a sinner. You must realize that you were born with a sinful heart and are prone to wrongdoing even though you try very hard to do right. You bear in your heart the guilt resulting from sin and the conviction or need to be saved.

“Wherefore, as by one man (Adam) sin entered into the world (resulting from disobedience), and death by sin (its punishment), and so death passed upon all men for all have sinned. There is none righteous, no not one. For all have sinned and come short of the glory of God.” (Rom. 5:12, 3:10, 23)

Sin must be punished. This is God’s rule. Punishment is separation from God in Hell forever.

“Sin, when it is finished, bringeth forth death. For the wages of sin is death. Be sure your sin will find you out.” (James 1:15; Rom. 6:23; Num. 32:23)

Jesus died in your place. God never meant for you to suffer Hell. So He gave all He had, His only begotten Son, Jesus Christ, who, being your substitute, took the punishment you deserved. He died on the cross to pay the penalty for your sin. When He rose from the dead, He proved He was the Son of God with power to save.

“God hath made Him (Jesus), who knew no sin, to be sin for us; that we might be made the righteousness of God in Him; who His own self bore our sins in His own body on the tree. For without shedding blood is no remission.” (II Cor. 5:21; I Pet. 2:24; Heb. 9:22)

Take Him as your personal Savior and be born again. A cure for cancer is no good to you unless you take it. Head knowledge of these facts will not save you. Faith means action. Pray and trust God.

“God be merciful to me a sinner.” (Luke 18:13)

O, God, I am a sinner and I am sorry. I believe Jesus died for my sins and God raised Him from the dead. Come into my heart, Lord Jesus, and wash away all my sin. Thank you, dear Lord, for saving me just now. I trust you to keep me and I commit my life into your hands. Amen.

Norlina Christian School reserves the right to add to or amend the rules and guidelines contained in the “Parent/Student Handbook” anytime the administration deems it necessary. Parents and students will be notified of any additions and/or amendments when they occur. Any additions and/or amendments will be incorporated into the “Parent/Student Handbook” at the next printing.